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## **RFP #01-2025 Questions and Answers**

- 1. Is the maximum grant amount 7k not include the extra pool of funding?**
  - The maximum grant amount is listed at 7,000 if we get up to 10 organizations. If there are less than 10 organizations, we have the flexibility to award larger grant amounts to organizations.
  
- 2. Are there written templates for those strategic plans that we can base our plans off of or is everything developed from scratch after we attend those trainings?**
  - We are developing the strategic planning curriculum now and will have templates for the strategic plans as participants progress with the trainings.
  
- 3. For the “Bi weekly” meetings, are they occurring every two weeks or twice per week?**
  - The Bi-weekly meetings would be occurring every two weeks.
  
- 4. What's the timeframe of when we would know if there would be an actual implementation plan with funding?**
  - We will know if we have been awarded funds for an implementation phase on June 2, 2025.
  
- 5. Do you guys [PHEPR & SFPHF] have a relationship with Civic Edge Consulting [for this RFP]?**
  - Yes.
  
- 6. What's the reimbursement process if it's only a couple of weeks versus months? Is the grant reimbursement based?**
  - It is invoice based. After the MOUs are drafted, all payment indications including but not limited to payment amount and timelines will be noted. The platform we use for disbursement of award is *Rippling*.
  
- 7. Are people who are applying expected to receive a call from Civic Edge as well?**
  - No, they're not necessarily, arguably they're mutually exclusive. The folks that are applying for this grant aren't expected to get a call from Civic Edge to be interviewed.



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8. **I think somewhere along this process, there was a mention of trying to target churches or religious institutions in the neighborhood. Is that still part of that? Will they fit into this model as well? Or is it just for nonprofits?**
  - One of the minimum requirements is to be a 501c3. There are different types of nonprofit institutions and churches and religions institutions can be a type of nonprofits. We are interested in community-based organizations and faith-based organizations as long as they are a nonprofit entity.
9. **How long is the turnaround for reimbursement once you submit an invoice?**
  - Two to five business days when the invoice is received and approved.
10. **“So I'm interested in this from a larger perspective and a little bit beyond just one or two or seven organizations, but I can maybe craft a proposal that looks like that, that looks like it's an organizational strategic plan, but are we going to get to a point where we're talking a little bit more about the neighborhood strategic plan that we may have seven organizations coming out of this with their own internal plans, but we still haven't talked about how we integrate that into the neighborhood, and how we respond at a neighborhood. Is there a little bit of flexibility in looking at this proposal and through that lens?” (informational sessions 5/8/2025). Kept in the works of the participant to avoid confusion.**
  - “Absolutely. It’s written in the proposal that this is a neighborhood community informed process. The vision that I have, and I think that the one that you're speaking to, is that that this process would develop a neighborhood network of organizations that work together in order to respond to public health emergencies, both small and large, not unlike the history of many of the organizations that we learned because of COVID. One of the reasons why this funding became available is because we recognize that we had vulnerabilities in our community-based infrastructure and support needed to be put into community-based organizations in order to be able to develop strategies and plans to be able to do this kind of work, and so we are funding individual organizations, but certainly through the process you will not, you will be meeting funded organizations will meet as a group, and so, yes, you will be developing your organizational plans for your individual organizations, but you will be doing it in concert with other organizations in Biz Valley and Sunnydale that are awarded, thereby hopefully creating a community network.” (informational session 5/8/2025) Kept in the works of the responder to avoid confusion or mix messaging.