

Project Budget Worksheet

[Insert Proposed Project Name]

Revenue

Revenue from Private Sources	Received	Committed	Anticipated	Total
Special Events and Fundraisers	\$ -	\$ -	\$ -	\$ -
Foundation Grants	\$ -	\$ -	\$ -	\$ -
Corporate Grants and Contributions	\$ -	\$ -	\$ -	\$ -
Individual Contributions	\$ -	\$ -	\$ -	\$ -
Earned Program-Related Income	\$	\$ -	\$	\$
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Private Revenue Totals	\$ -	\$ -	\$ -	\$ -

Revenue from Public Sources	Received	Committed	Anticipated	Total
Government Grants	\$ -	\$ -	\$ -	\$ -
Government Contracts	\$ -	\$ -	\$ -	\$ -
Earned Program-Related Income	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Public Revenue Totals	\$ -	\$ -	\$ -	\$ -

In-Kind Contributions	Notes	Fair Market Value
Donated Use of Facilities		\$ -
Donated Inventory or Equipment		\$ -
Donated Services		\$ -
Total In-Kind Contributions		\$ -

	Received	Committed	Anticipated	Total
Total Revenue	\$ -	\$ -	\$ -	\$ -

Expenses

Personnel and Fringe	Notes
Salaries and Wages	
	\$
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Subtotal Salaries and Wages	\$ -
Benefits and Taxes (25% of Total Salaries and Wages)	\$ -
(Allows for FICA, State Unemployment Insurance (SUI), Worker's Comp, Health, Dental, other insurances, and retirement, as applicable.	
Total Personnel and Fringe	\$ -

Program Expenses			Notes
Program Supplies and Materials		\$	
Program Space Rental		\$ -	
Program Catering		\$ -	
Program Insurance		\$ -	
Program Consultants		\$ -	
Volunteer Stipends		\$	
Website		\$	
		\$ -	
		\$ -	
		\$ -	
Total Program Expenses		\$ -	

Operating Expenses			Notes
Office Rent		\$ -	
Consultants		\$ -	
Equipment		\$	
Utilities (telephone, internet)		\$ -	
Postage		\$	
Office Supplies		\$ -	
Newsletter or Other Promotional Materials		\$ -	
Travel		\$ -	
Parking		\$ -	
Catering/Food/Entertainment		\$ -	
Conference Registration		\$ -	
In-Kind Expense		\$ -	
		\$ -	
Total Operating Expenses		\$ -	

Total Expense Before SFPHF Administrative Charges	\$ -
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Project Administration		Notes
10% of Revenue from Private Sources	\$ -	
15% of Revenue from Public Sources	\$ -	
Total Administrative Charges	\$ -	

Grand Total Expenses	\$ -
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Excess Revenue Over/Under Expenses	\$ -
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