SAN FRANCISCO PUBLIC HEALTH FOUNDATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2023

SAN FRANCISCO PUBLIC HEALTH FOUNDATION Financial Statements For the Year Ended June 30, 2023

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of San Francisco Public Health Foundation San Francisco, California

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of San Francisco Public Health Foundation (SFPHF or the "Foundation"), a nonprofit organization, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the San Francisco Public Health Foundation as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the San Francisco Public Health Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in aggregate, that raise substantial doubt about SFPHF's ability to continue as a going concern within one year after the date that the financial statements are available to be used.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the SFPHF's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the SFPHF's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Emphasis of a Matter – Restatement

As discussed in Note 10, management recorded a restatement to beginning net assets, increasing beginning net assets by \$8,221,217. The restatement was due to a change in the accounting treatment used to record fiscal sponsorship revenue and expenses.

The emphasis of this matter does not constitute a modification to our overall opinion.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 7, 2024, on our consideration of the San Francisco Public Health Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the San Francisco Public Health Foundation's internal control over financial reporting and compliance.

Maze & Associates

Pleasant Hill, California June 7, 2024

SAN FRANCISCO PUBLIC HEALTH FOUNDATION STATEMENT OF FINANCIAL POSITION AS OF JUNE 30, 2023

ASSETS

Current Assets:	
Cash and cash equivalents (Note 3) Accounts receivable (Note 2E) Grants receivable (Note 5) Prepaid expenses	\$2,724,454 581,501 5,575,345 9,441
Total Current Assets	8,890,741
Non-Current Assets:	
Deposits Certificates of deposit (Note 6)	18,895 3,680,391
Total Assets	\$12,590,027
LIABILITIES	
Current Liabilities:	
Accounts payable Accrued vacation (Note 2H) Grants payable (Note 8)	\$44,754 48,383 2,551,352
Total Current Liabilities	2,644,489
NET ASSETS (Note 2A)	
Without donor restrictions With donor restrictions (Note 11)	2,947,213 6,998,325
Total Net Assets	9,945,538
Total Liabilities and Net Assets	\$12,590,027

SAN FRANCISCO PUBLIC HEALTH FOUNDATION STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES AND SUPPORT			
Contributions and grants Management fee income (Note 4) Miscellaneous revenue Investment income Net assets released from restrictions (Note 11)	\$4,199 1,396,653 1,597 25,985 18,437,797	\$17,214,905 (18,437,797)	\$17,219,104 1,396,653 1,597 25,985
Total Revenues and Support	19,866,231	(1,222,892)	18,643,339
FUNCTIONAL EXPENSES			
Program Management and general Fundraising	19,083,270 539,503 10,182		19,083,270 539,503 10,182
Total Expenses	19,632,955		19,632,955
CHANGE IN NET ASSETS	233,276	(1,222,892)	(989,616)
Net Assets, beginning of year	2,713,937		2,713,937
Restatement (Note 10)		8,221,217	8,221,217
Net Assets, end of year	\$2,947,213	\$6,998,325	\$9,945,538

SAN FRANCISCO PUBLIC HEALTH FOUNDATION STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2023

	Program Expenses	Management and General	Fundraising	Total
FUNCTIONAL EXPENSES:	Expenses		T undruibing	Totur
Salaries and wages	\$2,448,866	\$225,843	\$8,423	\$2,683,132
Employee benefits	509,206	47,164	1,759	558,129
Awarded grants	10,464			10,464
Accounting		42,607		42,607
Website and database expense	8,793	5,910		14,703
Rent		67,360		67,360
Office supplies and expense		10,258		10,258
Telephone and internet	18,793	1,530		20,323
Postage	1,374	60		1,434
Training	8,877	2,175		11,052
Consultant fees	12,857,828	104,925		12,962,753
Insurance	800	16,171		16,971
Bank fees	3,675	21		3,696
Filing fees		2,037		2,037
Meeting expense	359,025	3,045		362,070
Miscellaneous	151,919	7,626		159,545
Travel expense	88,950	2,771		91,721
Stipends & honorariums	766,864			766,864
Client support	322,140			322,140
Operation expenses	682,907			682,907
Supplies and materials	574,232			574,232
Conferences	1,113			1,113
Equipment	52,411			52,411
Staff and volunteer recognition	27,753			27,753
Media purchases	15,785			15,785
Foundation admin fee	171,495			171,495
Total Expenses	\$19,083,270	\$539,503	\$10,182	\$19,632,955

SAN FRANCISCO PUBLIC HEALTH FOUNDATION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	(\$989,616)
Adjustments to reconcile to net cash provided by (used for) operating activities:	
Unrealized and realized loss (gain)	3,696
Restatement	8,221,217
(Increase) decrease in operating assets:	
Accounts receivable	98,931
Grants receivable	(5,575,345)
Prepaid expenses	(861)
Increase (decrease) in operating liabilities:	
Accounts payable	(3,629)
Accrued vacation	48,383
Grants payable	2,551,352
Cash Flows Provided by Operating Activities	4,354,128
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchase of investments	(3,479,534)
Cash Flows (Used) for Investing Activities	(3,479,534)
Net Cash Flows	874,594
Cash and cash equivalents, beginning of year	1,849,860
Cash and cash equivalents, end of year	\$2,724,454

Supplemental information:

SFPHF did not pay any taxes or interest in 2023

NOTE 1 – ORGANIZATION

San Francisco Public Health Foundation (SFPHF or the Foundation) was formed under the general non-profit corporation laws of the State of California to generally support and enhance public activities and purposes of the Department of Public Health (DPH) of the City and County of San Francisco. Activities include supporting DPH's educational programs, funding and supporting conferences and publications related to public health issues, and funding and supporting DPH's organizational and operational activities. The Foundation supports the DPH but is not a direct deliverer of health services to the public. Funding comes primarily from contributions from community members, corporations, organizations and governmental sources.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP). The financial statement presentation follows the recommendations of the Financial Accounting Standards Board (FASB) in the Accounting Standards Codification (ASC), No. 958, *Financial Statements of Not-for-Profit Organizations*.

SFPHF reports information regarding its financial position and activities according to two classes of net assets:

Net Assets Without Donor Restrictions – Net assets available for use in general operations that are not subject to or are no longer subject to donor-imposed restrictions.

Net Assets With Donor Restrictions – Net assets whose use is limited by donor-imposed time and/or purpose restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenues are reported as increases in net assets without donor restriction unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor restrictions on the net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

B. Cash and Cash Equivalents

Cash is defined as cash in demand deposit accounts as well as cash on hand. Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and investments so near their maturity that the risk of changes in value due to changes in interest rates is negligible. These are generally investments with maturity dates within three months of acquisition date.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Investments

To the extent available, SFPHF's investments are recorded at fair value based on quoted prices in active markets. SFPHF's investments that are listed on any United States or non-United States recognized exchanges are valued based on readily available market quotations. When such inputs do not exist, fair value measurements are based on the best available information and usually require a degree of judgement.

Investment transactions are recorded on the purchase or redemption date. Realized gains and losses on sales of investments are determined on the specific identification basis. Dividend and interest income is recorded on an accrual basis. Unrealized gains and losses on investments resulting from market fluctuations are recorded in the consolidated statement of activities in the period that such fluctuations occur.

D. Concentration of Credit Risk

As of June 30, 2023, SFPHF had cash balances with two financial institutions which exceeded the \$250,000 Federal Deposit Insurance Corporation insured limit by approximately \$2.3 million. Revenue from the City and County of San Francisco ("CCSF") from government contracts represented a significant portion of the total revenue and support for SFPHF.

E. Accounts Receivables

SFPFH records all non-grant receivables as accounts receivable. Accounts receivable are reviewed for collectability, and reserves for uncollectible amounts are established as needed. It is practice of SFPHF to expense uncollectible receivables only after exhausting all efforts to collect the amounts due. As of June 30, 2023, SFPHF recorded a balance of \$581,501 in accounts receivable, and considered all accounts receivables to be fully collectible and therefore, there was no allowance for doubtful accounts recorded.

F. Property and Equipment

SFPHF records property, equipment, and leasehold improvements at cost of acquisition, or if donated, the fair market value at the date of donation. Depreciation is recognized using the straight-line method over the useful lives of the assets, which range from three to five years. SFPHF capitalizes all property equipment and improvements with a cost in excess of \$1,500. There was no property and equipment as of June 30, 2023.

G. Prepaid Expenses, Deposits and Deferred Revenue

Prepaid expenses and deposits consist of prepaid workshop and conference expenses used in a subsequent period. Deferred revenue is a liability consisting of client prepaid registration fees and sponsorships collected for conferences scheduled in the subsequent fiscal year. Revenues and expenses related to these accounts are deferred and recognized as each conference is performed.

H. Accrued Vacation

Accrued vacation is comprised of unused vacation leave and certain compensated time off, which are accrued as earned. The balance of accrued vacation as of June 30, 2023 was \$48,383.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires SFPHF management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

J. Functional Allocation of Expenses

The costs of providing the various programs and other activities have been detailed in the statement of functional expenses and summarized in the statement of activities. Certain costs have been allocated among the programs and supporting services by the management of SFPHF based upon time and usage studies.

K. Advertising

Advertising costs, if any, are expensed as incurred.

L. Fair Value Measurements

SFPHF reports certain assets and liabilities at fair value in the financial statements. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Accounting standards set a framework for measuring fair value using a three tier hierarchy based on observable and non-observable inputs. Observable inputs consist of data obtained from independent sources. Non-observable inputs reflect industry assumptions. These two types of inputs are used to create the fair value hierarchy, giving preference to observable inputs.

The three-tier hierarchy categorizes the inputs as follows:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities that can be accessed at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.

Level 3: Unobservable inputs for the asset or liability. In these situations, SFPHF develops inputs using the best information available in the circumstances.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

M. Income Taxes

SFPHF is exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code. Accordingly, no provision for income taxes has been provided in these financial statements. In addition, the SFPHF qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization that is not a private association under Section 509(a)(1). Unrelated business income, if any, may be subject to income tax. SFPHF paid no taxes on unrelated business income in the year ended June 30, 2023.

Generally accepted accounting principles require the recognition, measurement, classification, and disclosure in the financial statements of uncertain tax positions taken or expected to be taken in SFPHF's tax returns. Management has determined that SFPHF does not have any uncertain tax positions and associated unrecognized benefits that materially impact the financial statements or related disclosures. Since tax matters are subject to some degree of uncertainty, there can be no assurance that SFPHF's tax returns will not be challenged by the taxing authorities and that SFPHF will not be subject to additional tax, penalties, and interest as a result of such challenge. Generally, SFPHF tax returns remain open for federal income tax examination for three years from the date of filing.

N. Subsequent Events

SFPHF evaluated subsequent events for recognition and disclosure through June 7, 2023, the date which these financial statements were available to be issued. Management concluded that no material subsequent events occurred since June 30, 2023, that requires recognition or disclosure in such financial statements.

0. Lease Accounting

SFPHF recognizes and measures its leases in accordance with FASB ASC 842, *Leases*. SFPHF determines if an arrangement is a lease, or contains a lease, at inception of a contract and when the terms of the existing contract are changed. Lease liabilities and a right-of-use (ROU) asset are recognized at the commencement date of the lease. The lease liability is initially recognized based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or a discount rate. The discount rate is the implicit rate if it is readily determinable or otherwise SFPHF uses its incremental borrowing rate. As of June 30, 2023, the implementation of the FASB did not have a material impact to SFPHF as none of their leases met the criteria to be recorded.

NOTE 3 – CASH AND CASH EQUIVALENTS

At June 30, 2023, SFPHF's cash and cash equivalents consisted of the following:

Cash in bank	\$2,408,326
Money markets	316,128
Total	\$2,724,454

NOTE 4 – MANAGEMENT FEES INCOME

SFPHF was established to support DPH programs and acts as a fiscal sponsor for projects related to public health issues in San Francisco, California. SFPHF enters into agreements with organizations to fulfill these projects to provide services to them in the pursuit of their individual goals and charges a 5% to 10% management fee for administering these services. For the year ended June 30, 2023, SFPHF earned \$1,396,653 in management fee income.

NOTE 5 – GRANTS RECEIVABLE

SFPHF receives a substantial amount in government grants from local Cities, Counties and the State of California. As of June 30, 2023, the grants receivable consisted of the following:

Funding Source	Amount	
City and County of San Francisco	\$5,324,751	
County of Alameda	30,474	
County of Santa Clara	16,302	
State of California	77,271	
San Francisco Unified School District	29,412	
Other	97,135	
Total	\$5,575,345	

NOTE 6 – CERTIFICATES OF DEPOSIT

As of June 30, 2023, SFHPH held \$3,680,391 in certificates of deposit. The certificates of deposit are valued using Level 2 inputs as described in Note 2L.

NOTE 7 – DEFERRED COMPENSATION PLAN

SFPHF covers eligible employees under a 401(k) qualified deferred compensation retirement plan administered by Sure401K. Retirement expenses paid by SFPHF for the year ended June 30, 2023 was \$68,695.

NOTE 8 – GRANTS PAYABLE

Grants payable represent funds owed to various organizations that SFPHF has contracted with to provide services for the projects administered by SFPHF. As of June 30, 2023, \$2,551,352 was owed to 70 organizations.

NOTE 9 – LIQUIDITY AND AVAILABILITY OF RESOURCES

As part of its liquidity management strategy, SFPHF structures its financial assets to be available as its general expenditures come due. SFPHF's working capital and cash flows have cyclical variations during the year attributable to the cash receipts of contributions and grants. SFPHF has sufficient cash and cash equivalents to meet its current needs and investments which can be converted to cash for periods when cash is not available.

Current liquidity at June 30, 2023 can be quantified as follows:

Total current financial assets:	¢0.704.454
Cash and cash equivalents	\$2,724,454
Accounts receivable	581,501
Grants receivable	5,575,345
Total current financial assets	8,881,300
Less contractual or donor-imposed restrictions:	
Donor-imposed restrictions	(6,998,325)
Financial assets available to meet cash needs for expenditures within one year	\$1,882,975

NOTE 10 – RESTATEMENT

During the year ended June 30, 2023, management determined that certain types of fiscal sponsorship funds should be recognized as restricted revenues when the funds are received. In previous years, fiscal sponsorship funds were treated as agency funds and recorded only on the Statement of Financial Position. The change in this accounting treatment resulted in a restatement of net assets at July 1, 2022 by an increase of \$8,221,217.

NOTE 11 – NET ASSETS WITH DONOR RESTRICTIONS

The following table reflects net assets released from restrictions during the fiscal year ended June 30, 2023, and the restrictions of ending net assets by SFPHF project as of June 30, 2023:

Project Name	Net assets released from restriction	Ending Net Assets
Behavioral Health Services	\$9,606	\$29,768
Castro Mission Health Center	1,929	35,273
CCDC (Chinatown Children's Development Center)	5,142	14,913
CCI Innovations Hub		2,850
CCLDHE (CA Conference of Local Directors of Health Education)	235	8,416
CCSF BPWG (California Children's Services Best Practices Working Group)	5,333 221	32,324
CDCP (Communicable Disease Control & Prevention) CHEP (Community Health Equity & Promotion)	4,984,930	4,298 11,651
Children's Environmental Health	4,764,750	944
Chinatown Public Health Center	16,633	67,020
CHPY (Community Health Programs for Youth)	3,232	14,381
Crisis Recovery Fund	9,429	3,717
CTCA (CA Tuberculosis Controllers Association)	207,609	73,085
CYF (Children, Youth and Families)	1,112	
DPH IT	1,450	27,550
Emergency Medical Services	2,879	
EndHepCSF	309,117	338,407
FCCC (Filipino Community Cancer Collaborative)	749	
Food as Medicine	462,691	206,026
Food Security	2,200,330	10.044
Gender Health SF GETA	1,317	10,844 583
Getting to Zero SF	5,681	72,514
IRGT (Global Network of Trans Women)	23,870	1,036
Jail Health Services	352	18,827
Kaizen Promotion Office	128	27,368
Kids Dental	63,347	177,712
LEAP (Look to End Abuse Permanently)		1,408
LGBTQ Minus Tobacco	364,539	
LHH (Laguna Honda Hospital)	11,676	25,702
Lifetime of Impact		839
Maxine Hall Health Center	411.577	9,926
MCAH (Maternal Child Adolescent Health)	411,577	131,330
MTPAC	537 3,185	3,629 29,303
NEN (Neighborhood Empowerment Network) NERT (Neighborhood Emergency Response Team)	4,645	29,303
Nursing Leadership Council	4,045	4,125
Ocean Park Health Center	1,162	73,511
Office of Health Equity	9,676	4,584
Office of Policy and Planning	43,283	21,319
One Love Black Community	1,374	12,192
PHD (Population Health Division)	4,792,039	14,749
PHEPR (Public Health Emergency Preparedness & Response)	329,360	483
Potrero Hill Health Center		2,889
Primary Care	1,006,096	866,316
Project Homeless Connect (PHC)	179	10,292
Project Matriarchs	17,395	9,122
Quality Management Rattlesnake in a Moving Car	7,642	6,482
RPITF (Regional Pacific Islander Task Force)	555,620	473,780
SF City Clinic	5,815	6,308
SFAAFBC (SF African American Faith Based Coalition)	1,279,524	59,637
SFIC (SF Immunization Coalition)	422	97
Silver Avenue Family Health Center	543	718
Southeast Health Center	1,807	15,567
SPY (Special Programs for Youth)	801	3,261
TB Control Section	3,280	34,659
Tom Waddell Health Center	30	39,975
Transitions Clinic Network (TCN) WPIC (Whole Person Integrated Care)	1,266,870 1,398	3,917,466 10,650
Totals	\$18,437,797	\$6,998,325
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