



Sugary Drinks Distributor Tax (SDDT) 2023 Healthy Communities Grants Program 2023 Community Grants Review Panelist Application – Due February 6, 2023

Thank you for your interest in serving as a community grants review panelist for the Sugary Drinks Distributor Tax (SDDT) 2023 Healthy Communities Grants Program. The San Francisco Public Health Foundation (SFPHF) and the San Francisco Department of Public Health (SFDPH) aim to select panelists who will ensure that project proposals are reviewed by members of the communities that Soda Tax-funded programs will impact.

No experience is required. Selected panelists will receive training.

Community Grants Review Panelists may earn up to \$575. If selected, panelists will be asked to complete a confidentiality agreement, conflict of interest form, and W-9 form. Selected panelists will receive stipends based on the following:

- \$100 for attending training session (2 hours)
- \$75 per proposal reviewed and scored (no more than five proposals per panelist)
- \$100 for review panel discussion and follow-up questions (2 hours)

Additional information about the Community Grants Review Panelist Program may be found at <https://sfphf.org/cgrp>. Paper copies of this application form are available at The San Francisco Public Health Foundation, 1 Hallidie Plaza, Suite 808, San Francisco. We recommend submitting your application online at: <https://forms.gle/n8A6uVRT5iU2ywW48>.

APPLICATION

1. **Applicant Legal Name** (must match the name on the applicant's income tax return): _____

2. **Preferred Name (if different from legal name):** _____

3. **Pronouns** (*Check all that apply*)

She/her/hers

Decline to state

He/him/his

Other (please specify): _____

They/them/theirs

4. **Applicant Email:** _____

5. **Applicant Phone Number:** _____

6. **Physical address**

Street address (Ex: 401 Van Ness Avenue): _____

City: _____ State: _____ Zip Code: _____

7. Mailing address (if different than physical address)

Street address (Ex: 401 Van Ness Avenue): _____
City: _____ State: _____ Zip Code: _____

8. Are you a City and County of San Francisco Employee? *City employees may not be paid through these funds to participate. If you are interested in being a review panelist, you must get approval from your direct supervisor to do this on your work time (or unpaid on your own time).*

Yes No

If YES, which City and County of San Francisco department? _____

Please provide your supervisor's phone and email: _____

9. The panelist training and review panels will be run in a hybrid format (virtual on Zoom with in-person option). Do you prefer to participate in person (hosted at 25 Van Ness) or virtually (on Zoom)?

In Person Virtual

10. Will you have access to the internet and a computer for the training and review panel days? You are not required to have a computer/internet to participate. We will host panel members at 25 Van Ness.

Yes No

11. Please provide a short biography. (250 words or less. Should you require more space, please attach additional pages to the application.)

12. Why do you want to be a panelist? (250 words or less. Should you require more space, please attach additional pages to the application.)

13. Have you ever been involved in a program that promotes health and wellness? If so, please briefly describe your experience and what insight you could bring to the review of grant proposals. (250 words or less. Should you require more space, please attach additional pages to the application.)

14. Are you connected to, or work for an organization, that plans to apply for SDDT or soda tax funding?

Yes No

If YES, please specify which organization _____

15. How are you involved or interested in Health and Wellness? (Check all that apply)

I am a:

- Community leader/organizer/advocate/member
- Nutrition or fitness professional
- Academic/Educator
- Nonprofit Administrator/Employee
- Grantmaker/Philanthropist
- Parent
- Racial equity/social justice organizer
- Student
- Other, please specify: _____

16. If applicable, indicate your lived experience, interest, expertise, and/or knowledge in the following areas. (Check all that apply)

- Community building, partnerships, and collaborations
- Community organizing, planning, and capacity building
- Racial justice and health equity
- Nutrition, food security
- Physical activity
- Built environment and urban planning
- Holistic health and wellness
- Mental health
- Workforce development

17. Describe your experience working with or your understanding of issues facing Black/African American, Latinx, Pacific Islander, Native American/American Indian, Asian, and Low-Income Populations. (250 words or less. Should you require more space, please attach additional pages to the application.)

Examples: I am a native San Franciscan Vietnamese-American born and raised in the Tenderloin to low-income refugee parents. Our neighborhood had limited access to fresh and healthy foods and resources in the appropriate language for my family...; I have worked in the Bayview for the past seven years as an educator serving predominantly Black/African American young people. In our youth program, we have explored how the soda industry specifically markets to teens in our neighborhood...

18. How do you define racial equity? (250 words or less. Should you require more space, please attach additional pages to the application.)

19. Is there anything else you would like us to know about you? (250 words or less. Should you require more space, please attach additional pages to the application.)

20. If you are chosen to serve as a panelist, will you need any accommodations? For example, American Sign Language, large font, etc.

21. How did you learn about this panelist opportunity? (Check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> SFPHF website | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> DPH newsletter | <input type="checkbox"/> Social media |
| <input type="checkbox"/> DPH staff member | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> An organization | |

22. Any comments about this application or panelist selection process overall?

SUBMIT YOUR COMPLETED APPLICATION

- Apply online at: <https://forms.gle/n8A6uVRT5iU2ywW48>.
- Deadline to apply is **February 6, 2023**.
- Paper copies of this application form are available at The San Francisco Public Health Foundation, 1 Hallidie Plaza, Suite 808, San Francisco.
- Completed paper applications may be hand delivered or mailed to the address below. **Mailed applications must be postmarked by February 6, 2023.**

SDDT Community Grants Review Panel
The San Francisco Public Health Foundation
1 Hallidie Plaza, Suite 808
San Francisco, CA 94102

NEXT STEPS

Thank you for applying to be a grant review panelist!

- After applications are received, SFPHF and SFDPH staff will review them and select panelists. Final decisions on panelists are at the discretion of the SFPHF. Not all who apply will be selected; for this request for proposals (RFP) we expect to select 5-10 panelists.
- Applicants will be notified of selection decisions by March 2023.
- Selected panelists must participate in a training to get familiar with the review process and scoring criteria.
- Panelists will review, score and meet to discuss proposals in March 2023.

To receive notifications of SFPHF and SFDPH grant opportunities, please email sddt@sfphf.org.

Questions may be directed to Kitty Thornton at sddt@sfphf.org or 415-504-6738 x103.
